



Wildcat Student Handbook
2011-2012

Idaho City High School/ Middle School

Educating today's children for tomorrow's world

Superintendent, MS/HS Principal: John McFarlane

Counselor: Berta Huffman

Idaho City High School

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(208) 392-4183

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Bell Schedule

1 st	8:15 – 9:07	5 th	11:59 – 12:51
2 nd	9: 11 – 10:03	Lunch	12:51 – 1:26
3 rd	10:07 – 10:59	6 th	1:30 – 2:22
4 th	11:03 – 11:55	7 th	2:26 – 3:18

Building Hours

The building office is open from 8:00 a.m. until 4:00 p.m. on days in which school is in session. Students who are not in a club, sport, attending tutoring or in a sanctioned activity may not stay after school unless working with a teacher. These hours apply regardless of weather conditions.

Your Wildcat Handbook

This booklet is intended to give you all of the information you will need to have a successful and rewarding school year. Put it somewhere that gives you easy access when you need it. If you can think of some information that is missing and might be helpful, please let Mrs. Shields in the high school office know so we can make the necessary changes. In the meantime, have a great year! You will be given a Student Handbook Confirmation form that you and you parent/guardian must sign and return to your first hour teacher the first week of school.

ICHS FIGHT SONG

Three cheers for ICHS!
No brag, it's factual, we are the best.
From upper classmen, right on down,
We face adversity with never a frown.
We never falter, always stand tall,
On the field of competition or academic hall.
We are Wildcats one and all.
Oppose us and you will fall!

Student Fees for 2011-2012

General Supply Fee \$20.00

This fee helps cover expenses for supplies used in conjunction with computers, printers and PE (not to include gym attire), as well as some field trip expenses. Students also receive a student ID card.

Other Fees

Fees for clubs, art and shop projects are the responsibility of the individual student. Students unable to pay fees may speak to the principal about financial assistance.

Sport Participation Fee

High School: \$70 maximum per year (\$45 – first sport; \$25 – second sport). Middle School: \$50 maximum per year (\$30 – first sport; \$20 – second sport). There will be a \$125 maximum family fee per year. The participation fees pay for uniforms and equipment only. It does not cover spirit packs or entry to home games. The fee must be paid to, or arrangements made with the coach prior to the athlete's participation in the first regularly scheduled game.

Student Activity Card \$25.00

This card allows admission to **home** games excluding district, conference and state tournaments. It also allows for discounted admission at away games (\$3.00 with activity card, \$5.00 without). This card helps pay for athletic equipment and the cost of officials. All students participating in sports are required to have an activity card. Exceptions may be considered in the event of hardship.

Adult Athletic Season Pass \$75.00

This pass allows admission to all **home** athletic events excluding district, conference, and state tournaments. Regular admission is \$5.00 per event.

Family Season Pass \$125.00

This pass allows admission to all **home** games but excludes district, conference, and state tournaments. It is for immediate family members, living in the home, only.

Closed Campus

Considering the health, safety, and well being of the students, staff and community, it shall be the policy of this school district that the school grounds are to be considered a closed campus, except provided below in lunch procedure. Students may not leave the school grounds during the regular school day unless attending a class held under school district auspices in an off-campus setting. The parking lot shall be off-limits during class time. Students wishing to leave school grounds prior to the end of the normal school day must have a note from their parents/guardians and sign out in the school office.

Academic Notes

Grading

The following grading system will be in place at Idaho City High School for the 2010-2011 school year.

GRADE	PERCENTAGE
A	93-100
A-	90-92
B+	88-89
B	83-87
B-	80-82
C+	78-79
C	73-77
C-	70-72
D+	68-69
D	63-67
D-	60-62

Report cards will calculate the GPA including pluses and minuses. An F, I or NC results in no credit. Students must turn in incomplete work within two weeks of the end of the marking period or lose credit. Incompletes are not given for the fourth quarter.

GRADUATION REQUIREMENTS

Idaho City High School required credits for graduation: 48

Graduates must earn a minimum of 48 credits to graduate from Idaho City High School including the 25 core classes identified by the State Department of Education *and* pass all four parts of the Idaho Standards Achievement Test (Reading, Math, Language and Science) to receive a diploma.

COURSE	Core for Classes After 2009
English	8
Math	6
Science	6
US History	4
Government	2
Economics	1
Global Perspectives	1
Physical Education	2
Health	1
Speech/Drama	1
Humanities	2
Electives	14
Senior Project	Must Pass
TOTAL	48

Credit Recovery

Credit recovery is available at night school. Credits earned at other accredited high schools, through correspondence courses (from approved institutions), and from colleges may be substituted for certain coursework with the building principal's approval.

Reading*

Reading is required. Students who meet proficiency on the reading ISAT may have the reading requirement waived; those not meeting proficiency may be placed in a reading class.

Student Aides

Teacher aide is a for credit class. Aides will receive one credit per semester for a passing grade. The grade will be pass/fail. To be an aide, a student must meet all of the following requirements:

1. Junior or Senior standing.
2. GPA of 2.5 or better.
3. On track towards graduation.
4. Approval of the teacher or individual for whom you are to be an aide.
5. Exceptions to the above may be made by administration.

Class Assignments and Changes

Students are assigned classes according to their educational needs and the structure of the master schedule. No class changes are allowed after the first nine days of any semester. Students who are removed from a class will receive an “F” for that semester. Students will not be placed in independent study for classes offered on the ICBS schedule unless there has been prior approval by the Principal and the Counselor.

Textbook Care and Replacement

Students are responsible for textbooks issued to them. Loss or destruction of the text will require that the student pay for the book before they are issued a new one.

Plagiarism/Cheating

For the first offense, any student caught cheating may receive a zero for that particular assignment/test. A second offense in the same class may result in a failing grade for the semester.

Graduation

Graduation exercises are held each year in May. Only students receiving diplomas may participate. Those students who are graduating early in January may participate in the May exercises.

Honors, Valedictorian/Salutatorian Eligibility

Eligibility for the honor of salutatorian or valedictorian will be determined by the following procedure:

Valedictorian

The valedictorian for the graduating class will be identified as the graduating student who has the highest grade point average through a minimum of 46 semester credits of completed high school work. The student who is identified as the valedictorian must have completed at least three semesters of course work at ICBS and be a full-time student at the time of

graduation. Full-time student = a minimum of four class periods. Per School Board request, the counselor will figure Valedictorian/Salutatorian standings.

Salutatorian The salutatorian for the graduating class will be identified as the graduating student who has the second highest grade point average through a minimum of 46 semester credits of completed high school work. The student who is identified as the salutatorian must have completed at least three semesters of course work at ICHS and be a full-time student at the time of graduation. Full-time student = a minimum of four class periods.

Transfer Credits

Credits obtained from an accredited school in the US or its territories, or from an approved correspondence school shall be accepted at face value when accompanied by an official transcript from that institution. A total of six correspondence courses will be applicable towards an ICHS diploma.

Honor Roll

The honor roll gives recognition to students with high academic achievement at the end of each quarter. Highest Honors is reserved for students with a 3.75 GPA or higher, High Honors is for students with a GPA from 3.5 to 3.74 and Honors is for students with a GPA from 3.0 to 3.49.

Honor Society

Idaho City High School is a member of the National Honor Society. Members are selected on the basis of academic achievement, citizenship, leadership, and faculty recommendations. Transfer students are automatically members if they have proof of membership from their previous school.

Independent Study

Independent study courses are given at Idaho City High School, only by approval. Correspondence, dual enrollment, tech prep, video classes, or classes via the Internet receive credit as arranged through the counselor.

Notes on Student Activities

Athletics

ICHS participates in the Western Idaho Conference, 1A Division and offers football, volleyball, basketball, cross-country, cheerleading and track & field. Separate teams for middle school and high school will be offered when numbers permit. All students' participation is governed by the school activity policy, as well as student code of conduct (see below) and the by-laws of the Idaho High School Activities Association. Copies of the activity policy are available from the Activities Director, individual coaches or the main office.

Clubs/ Organizations

Current clubs and organizations include: P.E.A.P.O.D., Youth Alive, National Honor Society, Snowboard Club and the Associated Student Body.

Student Council

Eligibility for office will be open to those students with a GPA of 2.5 or higher. ASB & class elections are held in May for the following year.

Student Visitors

Student visitors are allowed only under certain circumstances. Generally, students that attended the Basin schools within the previous year are not allowed to attend as guests. In order to bring a visitor, students must have written permission from all of their teachers and approval of the building principal at least 24 hours in advance.

Student Codes and Regulations

School Attendance, District Policy 522:

It is recognized that attendance is very important in the education of students. Students are required to be in attendance at school at least ninety (90) percent of the time school is in session during each semester. The board may deny a promotion to the next grade or deny credit to any student who does not meet that standard even if he/she has passing grades. Absence from class for any reason (with the exception of school sanctioned activities), including family convenience, shall be counted when the percentage of attendance and consequent eligibility for promotion or credit is being considered. A parent/guardian who has valid reasons to believe that all or part of the absences are the result of extraordinary circumstances, may file a written request for review by the building attendance committee within five (10) days of receiving notice of denial. The building attendance committee shall review the records and the circumstances and make a determination as to whether or not the student should receive credit. The attendance committee shall consist of the school counselor, a recording secretary, and three (3) teachers designated by the principal or his designee. Extraordinary circumstances may include, but are not limited to, verified illness,

medical treatment, death in the family or death of close friends, medical or dental professional appointments, and family emergencies.

The decision of the attendance committee may be appealed to the superintendent. This appeal must be submitted to the superintendent within ten (10) working days after receiving the committee's decision.

The decision of the superintendent may be appealed to the board for a final decision. The appeal must be filed with the superintendent's office within ten (10) working days after the superintendent made notification of his/her decision to the student or parents. The board will address the appeal in executive session. The board's decision will be final.

The student will be allowed to continue to attend classes pending the board's determination in the matter.

LEGAL REFERENCE

Idaho Code Sections: 33-506 and 67-2344

ADOPTED: December 17, 1996

9-Day Attendance Rule:

District Policy 522 states that students who miss more than nine days per semester, excused or unexcused, whether by periods or entire day, will be denied semester credit in that class or classes. Suspensions will count toward the nine days. Appeals for credit loss may be made to the Attendance committee (see procedure above).

Excused Absence:

Students may have excused absences for doctor/dentist appointments, illness, family emergency, school activities, court appointments or pre-arranged absences. Students have one day for each day of excused absence to make up missing work. No more than a week will be allowed for make-up work unless prior arrangements have been made.

Students who are 18 or older may NOT sign themselves in and out of the building. They may sign themselves out for the day only for court or medical reasons. Students who are 18 or older must follow the same rules for excused absences as all other students.

Unexcused Absence:

Unexcused absences are any absence other than those listed above. Assignments missed due to an unexcused absence may not be made up without teacher approval.

Returning to school after an absence:

1. A parent must notify the attendance secretary, either in writing or by phone, *within 48 hours* of returning to school.
2. The attendance secretary will enter all absences as unexcused until the parent phone call and/or note has been received. Once received, the absence can be changed to excused.

When student absences, either excused or unexcused, reach the following totals, these procedures will be applied:

1. 4 absences:
 - a. A letter is sent home.
 - b. If necessary, attend tutoring after school until all missing work is completed.
2. 7 absences:
 - a. A second letter is sent home.
 - b. Student may be assigned to Saturday school to complete school work, if necessary.
3. 10 absences:
 - a. Denial of credit (see district policy 522 above for the appeal process).
 - b. Possible referral to Boise County Prosecutor/ICAN

Truancy:

1. First occurrence: >Hour for hour detention.
 2. Second occurrence >Letter to parent emphasizing Idaho Statute.
>Copy to county prosecutor and/or ICAN.
>Hour for hour detention or Saturday school.
 3. Third occurrence >Referral to Boise County Prosecutor program.
- [Credit for work missed as a result of unexcused absences is awarded at the discretion of the teacher.]

Tardies

A student is tardy if he/she is not in the room when the bell rings. Tardies not resulting from being on school business, as determined by the office, are unexcused. Late buses or related activities are considered school business. Phone calls to parents are not considered school business unless office personnel instruct the student to do so. A second unexcused tardy will result in the student be given a lunch detention. Failure to attend the detention will result in an additional lunch detention. If a student fails to attend either of these, parents may be notified and the student may be assigned to Saturday school, after school detention or in school suspension.

Food and Beverage

School lunches are to remain in the cafeteria. Snacks may be eaten in the academic hallway, provided it is kept clean. **Students are not to have food or beverage in classrooms or library.**

Driving

Licensed student drivers are permitted to drive to school and park licensed and insured vehicles on school premises as a matter of privilege, not right. Students may not sit in cars during the day while classes are in session or have lunch in their cars. Failure to comply with these rules will be treated as a disciplinary violation.

Bus Responsibilities

SAFETY is the primary concern of the transportation department. Therefore, we ask that all students and parents agree to do their part to keep the ride to and from school a safe and

enjoyable experience for everyone. With that in mind please remember, riding a school bus is a privilege. If students remember the rules of common courtesy and obey the bus driver immediately, at all times, we will have a safe year. However, failure on the part of the students to obey the driver or promote a safe bus environment could result in the loss of bus riding privileges.

Parents and students please read the following list of information. All who are transported with Basin School District are responsible to know the following:

1. Students are responsible to be on time for the bus. Being on time for the bus means that you will be at the stop five minutes before the scheduled leave time. The bus driver will leave students who are not on time for the bus.
2. If the student misses the bus they should arrange for transportation to one of the next scheduled stops. For safety reasons the bus drivers can only stop at pre-approved stops.
3. Only approach the bus to load or unload.
4. If necessary to cross the road at your stop, cross fifteen (15) feet in front of the bus and wait at the right edge of the roadway for a signal from the bus driver before proceeding into the traffic lanes.
5. Students may depart the bus only at their assigned stop unless they have written permission.
6. If a student is going to ride on a bus that is not their assigned bus, a parent/guardian must contact the transportation department at least 24 hours in advance.

Please remember we are committed to not only the safety of those riding the bus, but all members of our community. If you have any questions or concerns please contact the transportation department either by phone at 392-6747 or by e-mail at busbrn@aol.com

Lunch Procedure

Students in grades nine through twelve may leave the school premises for lunch if parents have signed the 'Off Campus Lunch Permission Form'. Students in grades 7-8 may NOT leave campus during lunch unless they can walk to and from home for lunch. Students in grades 7-8 are required to have a note on file in the high school office that gives them permission to leave the school.

Gymnasium

PLEASE, NO STREET SHOES ON THE GYM FLOOR AT ANY TIME. Students taking physical education, participating in sports, etc, must have shoes for that class and/or sport only.

Student Property

The district will not be responsible for any student's personal property. This includes, but is not limited to, athletic equipment, clothing, music players or other electronic equipment. We suggest that all students use the locks on their hall and P.E. lockers.

Skateboards, Roller Blades, and Skates

Skateboards, roller blades and skates are not permitted on buses or on school property during regular school hours or when there are after school activities.

Snow Throwing, Whitewashing, Rock-Throwing, etc.

Snow is to be left on the ground, trees, buildings, etc. No throwing of rocks or snow in any form will be allowed. Those students caught violating this provision may be assigned a 30 minute lunch detention.

Student Dress Code

Students should be dressed appropriately for the classroom setting and exercise good judgment when dressing for school. In general, the six B's (boxers, briefs, bras, breasts, bellies, bottoms) should remain covered. Inappropriate or offensive clothing that interferes with the educational process, as determined by the district, is not allowed. Examples include, **but are not limited to the following:**

1. Clothing, patches, hats, etc. that contain vulgarity, references to alcohol, drugs, tobacco, nudity or foul or suggestive language or any other items considered inflammatory.
2. Clothing which is exceedingly tight, revealing or immodest (tank tops, transparent blouses, halter tops, backless tops or dresses, spaghetti straps, bare sides, very low cut tops or spandex.)
3. Bare feet.
4. Hats in classrooms without teacher's permission.
5. Shorts that are not fingertip length or longer.
6. Skirts that are not at least two inches below fingertip length.

First Offense: Warning/Change of Clothing (provided by school if necessary)/Parent Notification

Second Offense: ISS/Parent Notification

Third Offense: Parent Conference to determine uniform type and how long it will be worn.

Lockers

Lockers with locks are provided by the school for each student. Students are responsible for the locker and lock that is assigned to them at the beginning of the year and anything that is stored in that locker. Students are to use only the locker and lock that is assigned to them. Depending on availability, some students may need to share a locker. The larger lockers are assigned to seniors first, followed by juniors.

Lockers are on loan to students for storage purposes and the school makes every effort to insure the security of lockers that are used in the proper manner. Assigned locks are to be returned upon checking out of school. It is also the students' responsibility to clean the locker out. This includes, but is not limited to, food, beverages, trash, books, personal belongings, writing/markings and adhesives. There will be a \$5.00 charge for failure to return the lock. The office will have a listing of all school lock combinations in the event that a student forgets his or her combination.

Lost and Found

Coats, gloves, hats and other articles of clothing, books, backpacks and lunch boxes will be locked up in a storage area adjacent to the cafeteria. To retrieve items from lost and found, custodial and maintenance staff will be available as time permits to open the storage area for students. Office staff may be available to help as well. Any valuable or smaller items found, such as jewelry, iPods, cameras and other small electronic items should be brought to the high school office. Every effort will be made to assure that items are returned to the owner.

STUDENT CODE OF CONDUCT

School Rules for Student Conduct

School officials expect outstanding behavior from the students of Idaho City High School/Middle School. The following rules apply to all students whether in school or participating in school sponsored events:

Major Offenses

1. Possession of alcohol, tobacco, or drugs other than by prescription. This includes drug paraphernalia of any type. For medicine and prescription drugs see policy below.
2. Possession of weapons, or facsimiles thereof, of any type. Weapons are defined as any knife, firearm, laser light, explosive device, substance, animate or inanimate, and/or any object used in a threatening manner or that is capable of causing death or serious bodily injury. Cigarette lighters are not allowed.
3. Fighting. No individual should put his/her hands on another individual in an aggressive manner.
4. Defiance of authority, profanity, insubordination or aggressive actions.
5. Vandalism is the act of defacing or destroying property belonging to others and will not be tolerated. This includes, but is not limited to, drawing on, writing on, cutting, tearing or breaking lockers, books, desks, walls, sidewalks, windows, doors, door handles, fire extinguishers or other property.
6. Theft of any type.
7. Actions that disrupt the educational process.
8. Foul, obscene or vulgar language directed to anyone at any time. Racial, religious or ethnic slurs or derogatory sexual remarks. Harassment of others by words or actions.

First Offense: May be referred to the police and/or one to three-day suspension from school or expulsion.

Second Offense: May be referred to the police and/or three to five-day suspension or expulsion from school.

Third Offense: May be referred to the police and/or possible expulsion from school.

Minor Offenses

1. Public display of affection. This includes, but is not limited to hugging, kissing, or unwarranted touching. An inappropriate display of affection is anything beyond holding hands.
2. Violations of the dress code.
3. Spitting or littering in the building or on school property.
4. Truancy (see Attendance Policy).
5. Leaving the school grounds without permission.

First Offense: 1 hour after school detention.

Second Offense: 2 hours after school detention.

Third Offense: 1 day out of school suspension/Saturday school (see Saturday School, below).

Subsequent Offenses: Minimum of 3 days out of school suspension

Students kept after school are responsible for their own transportation. They may use the activity bus (if/when available) by obtaining a pass from the office. Students who are under suspension may not be on campus for ANY event during the time of their suspension.

Saturday School

Saturday school will be from 8:00 a.m. to 12:00 noon on regularly scheduled Saturdays each month (when necessary), with one 5 minute break each hour. Students are to work on academic assignments for the duration. Students are responsible for their own transportation to and from the school. Students who fail to show up for Saturday school or are removed for behavioral reasons will be assigned 2 days of out of school suspension.

Student Rights

It is the administration's goal to balance the students' right to privacy and expression with the educational community's desire to have a safe and orderly school environment that is conducive to learning. District employees are legally obligated to respect these rights and are expected to encourage students to exercise them responsibly. However, if reasonable suspicion of illegal activity exists, the district is authorized to conduct a search of the person or persons, their belongings, school property, including lockers, and private vehicles parked on school grounds. These searches can be conducted without notice, without consent and without a search warrant.

LEGAL REFERENCE

Idaho Code 18-3302D

New Jersey v. TLO, 469 U.S. 325 (1985)

Tinker v. Des Moines, 393 U.S. 503 (1969)

Morse v. Frederick, U.S. 06-278 (2007)

EMERGENCY PROCEDURES, MEDICATION AT SCHOOL, COMMUNICATIONS

Emergency School Cancellation (Before School Begins)

If school is cancelled due to inclement weather (such as too much snow, etc.) please listen to:
Radio: KBOI 670 AM; KQFC 98 FM; KLCI 96.9 FM; KOOL 104 FM.

T.V.: Channel 2; Channel 6; Channel 7

The district also uses an automated emergency notification system to notify you by phone of school closures.

Medication at School

If it is necessary that medication be taken during school hours, a parent/guardian must give written permission that their child be given either prescription or non-prescription medications. All medications shall be provided by the parent/guardian, sent to school in the original container and labeled with student's name and dosage instructions. It is kept in a secure area of the office. Medications will be dispensed to students as indicated by parent/guardians. It is the student's responsibility to report to the office at the appropriate time for their medication, unless student has a disability and is unable to do so. Each time a student receives his or her medication, it will be logged and available for parents to review during regular office hours.

LEGAL REFERENCE

Idaho Code section 33-506(1)

ADOPTED: December 17, 1996

Computer Use

Computers are available throughout the district for student use. Students have the opportunity to use the internet, Microsoft Office products and other software that is installed on various computers. The use of district computers is a privilege, and parental or guardian permission to use them is required. Use of the district's computers must be for the appropriate education of students and be consistent with the educational objectives of this district. A parent's signature on the Computer Use agreement indicates that the parent has given the student his/her permission to use the computers and signifies that he/she supports the school in its acceptable use criteria. Additionally, a student's signature on this form indicates that he/she will abide by this acceptable use policy. As many Internet sites are inappropriate for student use, the district has implemented a filtering system that eliminates access to many sites; however, eliminating access to every inappropriate site is difficult. The district reserves the right to monitor all computer usage. A student's computer use privileges may be revoked and he/she might be subject to further disciplinary action for inappropriate use.

Phone Calls

1. Students are permitted to use the office phones **only** in the case of an emergency or illness.
2. To avoid classroom interruptions, calls received in the office will **not** be put through to classes.
3. Students will be called to the office by office personnel to take emergency phone calls; otherwise, messages will be taken and delivered to the student at the **end** of the hour.

Basin School District Child Find

Child Find is a service of the Idaho State Department of Education and Basin School District 72. Child Find helps us find children between 3 and 21 years of age who may have individual needs resulting from disabilities or developmental delays. Child Find helps determine what kind of educational services would best meet his or her needs. These children may have difficulty walking, talking, hearing, learning, or may have behavioral problems.

Children that are referred to Child Find may be entitled to Special Education and related services. Early identification is critical for long term success. Children referred to Child Find will receive screenings and/or evaluations to determine if he/she is eligible for services. Screenings and evaluations can include: vision, hearing, speech, language development, gross motor skills (sitting, walking, etc.), fine motor development (picking up toys, holding a spoon), cognitive development (thinking, problem solving, etc.), academic achievement, and adaptive behavior.

If you think that your child may benefit from Special Education or other related services, contact Beth Woodruff at 392-4183 EXT 261. Students who attend private school or who are home-schooled may also be eligible for some services from Basin School District. Call Idaho Care Line at 1-800-926-2588 if you have a child younger than 3 that may benefit from early intervention.

Basin School District does not discriminate on the basis of race, gender, or disability. If you have any concerns regarding discrimination, or if you are a student or parent of a student and suspect the student has a disability that substantially affects a major life activity or learning, please contact Beth Woodruff, the Special Education Director and 504 Coordinator for Basin School District, at 392-4183 EXT 261.

CONFIRMATION OF STUDENT HANDBOOK REVIEW

HS/MS Student Handbook

Parents/Guardians, you are to go over the student handbook with your student(s) and both you and your student(s) need to sign this form indicating that you have both read and understand the information. The form should be returned to the student's first hour teacher the first week of school. There have been a few changes this year, so if you have any questions or comments, please contact the High School office.

** Please pay particular attention to the attendance policy, which will be strictly enforced*

_____ Student Name	
_____ Student Signature	_____ Date
_____ Parent Signature	_____ Date

Students, return this signed form to your first hour teacher within the first week of school.